

JOINT INTELLIGENCE STUDY PUBLISHING BOARD

3806 MUNITIONS BUILDING

WASHINGTON 25, D. C.



3 February 1944

MINUTES
of the
36th MEETING

Present:

Col. Bicknell, G-2
Comdr. Bailey, ONI
Major Douglas, A-2
Major Kountz, G-2

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██████████ OSS

1. Major Kountz, the Manager, was directed to prepare an organization plan and duty chart for submission to the Board on 7 February 1944.
2. In order to maintain security over incoming and outgoing material, the Board designated the manager as the responsible officer to maintain such adequate measures or records as he may deem necessary.
3. Lt. Pratt, production officer, was directed to ask Lt. Comdr. Knox to visit the Board in order to discuss printing arrangements.
4. The secretary was directed to submit a reply to the JTS letter which requested JISPB to publish JANIS chapters separately.
5. The secretary was directed to submit a draft of a letter to be written to the Chiefs of the agencies responsible for JISPB. The letter was to explain difficulties in obtaining material on time from some contributing agencies. A copy of the JISPB letter of 22 January to the JTS requesting definition of JANIS priorities was to be enclosed.

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41
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